

NEW STUDENT INFORMATION 2016 - 2017

To begin school on August 10th, you will need the following:

1. A completed registration packet
2. Bring student's original birth certificate or passport for us to copy
3. Up-to-date immunization records
4. Two-proofs of residency (one copy from each of the two categories listed below). **You must live in Pacific Grove for enrollment in PGUSD schools.**
 - a. **Current PG&E, Cable, or Water showing service address**
 - b. A copy of your current rental or lease agreement which must include your landlord's contact information or a copy of your mortgage or deed showing ownership.

If you are enrolling a **1st grade student** you must provide us with a copy of their 1st grade physical. **(Form is available in the registration packet or the RHD Office)**

First grade physicals must have been completed, within the 18 months prior to your child's entrance into first grade

IMPORTANT – ALL STUDENTS (K-5)

If your child has an IEP, 504 Plan, Court Mandated Custody Order, Health concerns or the need for administration of medication at school, please provide the office with the most current copy at the time of registration.

**Questions: call or email Ms. Riedel
646-6540 x300 ariedel@pgusd.org**

****MEDICATION AT SCHOOL ~ VERY IMPORTANT****

Medication consent forms are available in the Robert Down office. These forms require a parent and physician's signature along with instructions from the physician on how to administer the medication. All medication must be in its original packaging with a pharmacy label that has instructions, which match the instructions on the consent form. We can not hold medication without the information stated above. This includes over the counter medication as well as medication prescribed by your child's physician.