



Robert Down Principal's Update

February 2, 2023

Principal's Message

Dear RHD Families -

Secure Campus on February 1, 2023

I want to thank everyone for their patience in yesterday's Secure Campus event. After all safety drills and actual events, we debrief and determine how we can improve. I appreciate parents sending me their concerns as it helped me realize another plan needs to be built for student release when authorities give the ok during a secure campus. Here are issues that we will be focusing on along with responses to a few concerns:

- **Concern:** Why were students released through all the gates which was different than the day the helicopter landed on the field? On that day, students were released in the front of the school. Also, why were students not released through Gate A (Spruce and 13th) for primary and the Junipero gate for intermediate like it states in the Safe School Plan?
- **Answer:** Yesterday's secure campus and the helicopter landing are different safety responses. With the helicopter landing, having students and parents leave from the opposite side (front) of the campus made sure no debris or gravel from the baseball diamond flew into faces or vehicles. Additionally, 13th street is one way so having traffic head toward an emergency zone may have caused delays in traffic flow. Lastly, the decision to have students leave the buildings at the regular 3:10 dismissal was sent to the site 10 min. before release. Parents were lined up in the front and at Gate A so having students escorted to the gates made the most sense.

- **Question:** What is the difference between Secure Campus and Lockdown/Barricade - and why did the media and law enforcement call the response Shelter in Place?
- **Answer:** Secure Campus is initiated when law enforcement or the fire dept. believes there is a threat near a school campus. Gates and all exterior doors are locked/closed, any outdoor instruction moves indoors, and instruction continues until the Secure Campus is lifted. A Lockdown/Barricade is initiated once that threat is very close to the school or on the campus. All indoor and exterior doors are locked and barricaded with all outdoor instruction determining quickly if going indoors or off campus is the best decision to make (Look-Listen-Leave). Local authorities and the media used the term Shelter in Place because the threat was not just at a school, it was at the nearby homes and businesses as well that are not necessarily considered a "campus." In all these scenarios, parents/guardians should not enter the campus - especially during a lockdown since authorities may confuse a parent/guardian as an intruder.
- **Question:** Why was BASRP moved into the cafeteria?
- **Answer:** With a Secure Campus, all students should stay inside a locked building. Since BASRP does not have access from inside our building and students would have to walk out a gate/door to the front of school, it was determined that the cafeteria provided access for parents to pick up at Gate D (Kindergarten Gate), plus, they could use the restrooms near the cafeteria. The BASRP bathroom is still being fixed.
- Improvements that will be made:
 1. Sending a Catapult message with texting option to explain clear instructions for parents regarding pick up and BASRP location.
 2. Placing personnel at all gates to make sure no entry is allowed on campus without staff escorts.
 3. All classrooms send a staff member with students to the gates.
 4. Devise best scenario possible for Gate C (Co-op gate) since it can get quite congested that ensures students leave with a parent/guardian or parent/guardian is contacted to make sure student can ride bike/skateboard home without adult supervision.
 5. Work with contractor to get speaker system working around campus.
 6. Utilize RHD Emergency Google Chat Space communication in case power is out and cell phones can communicate information asap among staff without other messages (such as emails or texts) interfering.
 7. Make sure substitutes understand the Big Five protocols and proper response.

These are just some of the ideas discussed in the last 24 hours. We will continue to brainstorm as a staff/district to improve our safety responses. Please feel free to share your thoughts/concerns if they were not covered.

Kindness Week Next Week!

Please see the flier below and contact counselor Sonda Frudden if you are available at lunchtime. Our Toolbox Poster is constantly posted on our weekly updates, so please review the tools with your student(s) and discuss how they use them daily. I often share how if everyone in the world used these tools it would make a better, friendlier, and kinder place to be.

Brick Fundraiser Back Online

A huge shout out to Field of Dreams Designs and its owner, Neil MacLaren, for being willing to sell RHD Bricks for our fundraiser. Please use the QR code below to order a 4x8 or 8x8 brick for our summer project. If the link does not work, try again after the weekend as Neil is working on getting it live by Friday, February 3rd.

In Otter Ohana,

Sean Keller, RHD Principal
Google Voice (831) 275-0083
skeller@pgusd.org

RHD Upcoming Events

February - African American History Month

<https://www.pbs.org/parents/thrive/teaching-your-child-about-black-history-month>

Feb. 6-10 - Kindness Week (see flyer below)

Feb. 13-17 - Presidents' Holiday, No School

Feb. 21 - School Site Council Meeting, 3:30 PM

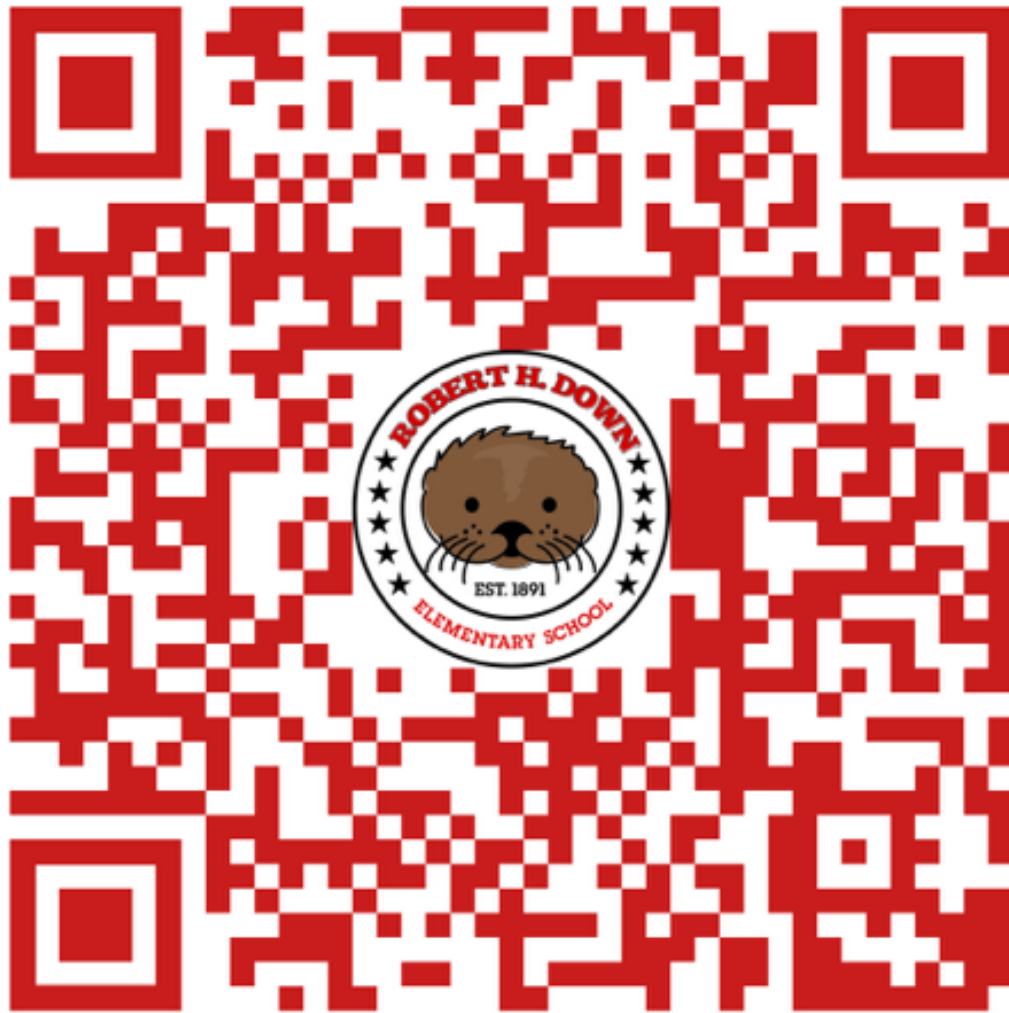
Feb. 21 - PTA Dine-Out, Monarch Pub, 5:00-8:00 PM

RHD - Active Student COVID Cases

As of February 2

1 STUDENT - MR. JONES, RM 5

RHD Field of Dreams Brick Order Page - May need to wait until 2/6/23 to order.



RHD Yearbooks for SALE!

Yearbooks are available for sale, please order soon if you'd like one:

https://ybpay.lifetouch.com/Order/SelectJob?jobNumber=14363223&utm_source=ExactTarget&utm_medium=email&utm_campaign=PN_YB_F22_DEC&utm_medium=email&utm_source=ExactTarget&utm_campaign=PN_YB_F22_DEC



Orders must be placed by April 17

Don't miss out on all the events at Robert Down Elementary School. Pre-order your yearbook today at ybpay.lifetouch.com using your **Yearbook ID Code: 14363223**.

Volunteer & Chaperone Clearance



If you plan on being a **VOLUNTEER** on campus or a **CHAPERONE** for a field trip, please be sure you are fingerprint cleared with our district and submit a copy of your **COVID vaccine card** to the District Office. To make an appointment at the District Office please call Kimberly Ortiz at 646-6553.

Before coming to campus to volunteer, please check with your child's teacher to schedule a time that works best for them.



Office Reminders...

1) Please have your child to school on time. Gates open at 8:30 AM. Warning bell rings at 8:40 AM. **Final bell rings and instruction begins at 8:45 AM.** When a student is tardy it is disruptive to the office and classroom. In addition, students miss important information and announcements from their teacher first thing in the morning.

2) Did you know that you can report your child's absence with your ParentVUE app? Simply log into your ParentVUE account to send the office a message about why your child is absent.

*** Ways to report a student absent ***

- a) ParentVUE app
- b) 24 Hour Absence Line (831) 646-6663
- c) Email Annie Deis at adeis@pgusd.org

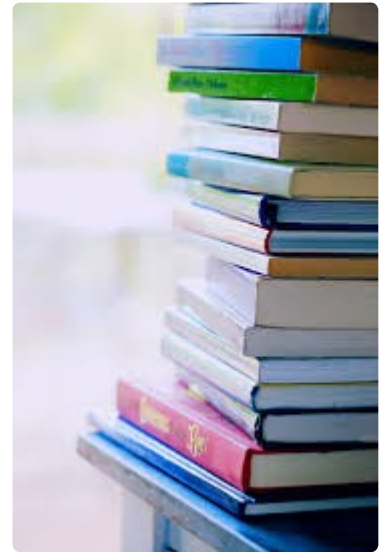
3) Please make sure to relay afterschool plans with your child **PRIOR** to the school day. The office and teachers are getting phone calls and emails from parents daily about what their child should do after school. This is disruptive.

Robert Down Birthday Books

This notice is to tell you about our **voluntary** program designed to build the RHD library and foster your child's love of reading.

Here is how it works: To join the Robert H. Down Birthday Book Club fill out the information below (scroll way down to the bottom of this message to print the Birthday Book forms) and deposit it in the Drop Box at school along with a check for \$20.00 (please make the check payable to the P.G.U.S.D. and write R.H.D. Birthday Book on the memo line).

When your child's birthday month comes around Ms. Scanlon will present a new book in honor of your child's birthday. Your child will be the first one to check out and read the book that has been donated to the library to celebrate their birthday. A bookplate with your child's name will be affixed to the inside cover for all future readers to appreciate.



Birthday Book Club.pdf

[Download](#)

280.3 KB



ToolboxParentWkshopHandout.pdf

[Download](#)

885.8 KB

[CLICK HERE to ORDER RHD Spirit Wear](#)

Otterly Adorable

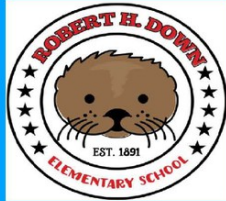








Flyers



Robert Down Elementary School
Is Celebrating kindness!

Monday, February 6 - Friday, February 10, 2023

Robert Down celebrates kindness each year with a week of fun activities that promote kindness in our school community.

Please join us and celebrate kindness!
Parent volunteers needed.

Please contact Sonda Frudden: sfrudden@pgusd.org



RHD PTA presents
Dine in Fundraiser:



15% of all the purchases will be donate to
the Robert H Down PTA.

Tuesday, February 21
5 - 8 PM

The Monarch Pub and Restaurant
617 Lighthouse Ave
(831) 324-4987

Pacific Grove Unified School District neither endorses nor sponsors the organization or activity
represented in this document.

Build It at the Library

Fourth Friday of the Month
3:30-4:30pm

February 24th:
Marble Maze and Gravity Maze



Sponsored by the PGPL Friends and Foundation
with support from the Joe Rock Fund.

Pacific Grove Unified School District neither endorses nor sponsors the organization or activity represented in this document.

RHD PTA DINE OUT FUNDRAISERS 2023

FEBRUARY



FEBRUARY 21

5pm - 8pm

MARCH



MARCH 22

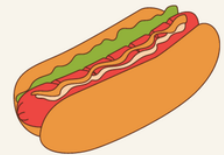
4pm - 8pm

APRIL



APRIL 19

4pm - 8pm



MAY



MAY 17

All day

JUNE



JUNE 14

All day

JULY



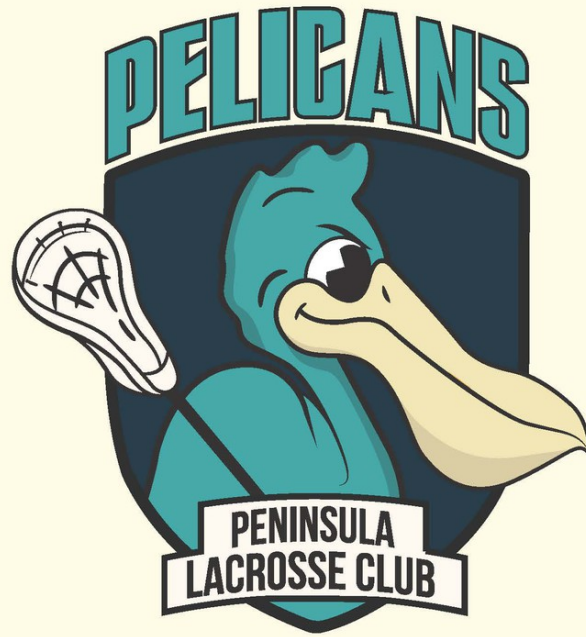
JULY 7

11am - 7pm



Pacific Grove Unified School District neither endorses nor sponsors the organization or activity represented in this document.

ENRICHING OUR YOUTH THROUGH THE POWER OF LACROSSE



GIRLS & BOYS
AGE 9-14

MONTEREY
3/1-5/20

SCHOLARSHIPS AVAILABLE
GEAR CAN BE PROVIDED

REGISTER @ LACROSSETHEBAY.ORG

CALL (860) 558-2739

EMAIL LAXTHEBAY@GMAIL.COM

****PACIFIC GROVE UNIFIED SCHOOL DISTRICT NEITHER ENDORSES NOR SPONSORS THE ORGANIZATION OR ACTIVITY REPRESENTED IN THIS DOCUMENT.****

Peninsula Lacrosse Club is excited to provide PGUSD students with an inclusive opportunity to play rec lacrosse this spring. For our boys and girls ages 9-14, whether new to lacrosse or experienced, Peninsula LC is an amazing opportunity for kids to develop as skilled athletes and people, have fun, and compete against local lacrosse clubs. Below are the details:

Who: Girls & boys ages 9-14

When: March 1 - May 20

Where: Monterey

Cost: \$299 | Scholarships & equipment available

For new players, Peninsula LC can provide lacrosse gear to use throughout the season. They can also provide you with recommendations if you'd like to buy your own.

If you would like to play, [here is the link to register](#). You can also register at lacrossethebay.org. If you have questions, call (860) 558-2739 or email laxthebay@gmail.com.



Pacific Grove Unified School District

FEBRUARY 2023 Elementary School Menu



Breakfast				
Monday	Tuesday	Wednesday	Thursday	Friday
Cereal Raisins / Craisins / Apple Crisps Milk	Mini Cinnis Raisins / Craisins / Apple Crisps Milk	Concha/Pan Dulce (Mexican sweet bread) 100% Fruit Juice Milk	Cereal Raisins / Craisins / Apple Crisps Milk	Chocolate Muffin 100% Fruit Juice Milk
Lunch				
		Wednesday 2/1	Thursday 2/2	Friday 2/3
		Turkey Taco Nada Baby Carrots Sliced Peaches Milk Cheez-its	Build-a-Burger (all-beef or veggie patty) plain or with cheese, lettuce & pickles Baked Beans 100% Fruit Juice Milk	Domino's Cheese Pizza Side Salad Fresh Fruit Milk
Monday 2/6	Tuesday 2/7	Wednesday 2/8	Thursday 2/9	Friday 2/10
Mozzarella Stuffed Breadsticks with marinara sauce Green Beans Applesauce Milk	Orange Chicken Steamed Rice Edamame Fresh Fruit Milk	Brunch for Lunch Buttermilk Pancakes served with syrup Turkey Sausages Home Fries Fresh Fruit Milk	Grilled Chicken Sandwich or Veggie Burger Carrots 100% Fruit Juice Milk Cheez-its	Domino's Cheese Pizza Side Salad Fresh Fruit Milk
Monday 2/13	Tuesday 2/14	Wednesday 2/15	Thursday 2/16	Friday 2/17
NO SCHOOL	NO SCHOOL	NO SCHOOL	NO SCHOOL	NO SCHOOL
Monday 2/20	Tuesday 2/21	Wednesday 2/22	Thursday 2/23	Friday 2/24
NO SCHOOL	Crispy Chicken Sandwich (NAE whole-muscle breaded filet) Sweet Potato Tots Fruit Cup Milk	Meatballs & Marinara (chicken meatballs) Texas Toast Green Beans Fresh Fruit	Build-a-Burger (all-beef or veggie patty) plain or with cheese, lettuce & pickles Baked Beans 100% Fruit Juice Milk	Domino's Cheese Pizza Side Salad Fresh Fruit Milk
Monday 2/27	Tuesday 2/28			
Bean & Cheese Pupusa Carrots w/ Tajin Fruit Cup Milk	Chicken & Waffle (NAE chicken served with syrup) Corn Fresh Fruit Milk			

Daily Vegetarian Option includes Sunbutter & Jelly Sandwich & Bean & Cheese Burrito Menu subject to change without notice; the USDA and CDE are equal opportunity providers and employers

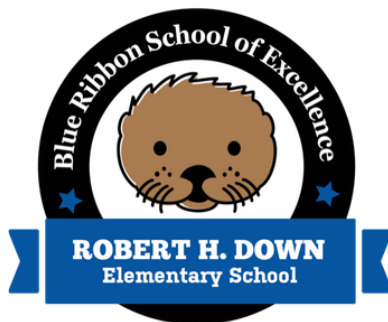
ALL MEALS ARE FREE THROUGH MAY 26, 2023
www.pgusd.org/Departments/Food-Services

Robert Down Elementary School

Website: <https://robertdown.pgusd.org/>

Location: [485 Pine Avenue, Pacific Grove, CA, USA](#)

Phone: (831) 646-6540



2022-23 Pricing Letter to Households.pdf

Download

156.5 KB

BUS-PASSApplication - 22-23.doc

[Download](#)

80.5 KB

Allergy Alert Letter K-2.pdf

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174.4 KB

RHD November 2022 Brick Fundraiser Fliers.pdf

[Download](#)

740.1 KB



Robert Down Elementary School

is using Smore to create beautiful newsletters

Created with  **smore**

Communicate quickly and effectively with interactive newsletters.

Smore empowers educators to connect with their community, streamline school communications, and increase engagement.

[Create a newsletter](#)