

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
SCHOOL RELATED TRIPS  
SCHOOL DRIVER CERTIFICATION FORM**

(To be completed by an adult prior to transporting any students on an excursion or field trip)

Driver (circle one)      Employee      Parent/Guardian      Volunteer

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ Driver's License No. \_\_\_\_\_

Telephone No. \_\_\_\_\_ Expiration Date \_\_\_\_\_

**VEHICLE INFORMATION**

Name of Owner \_\_\_\_\_

Address of Owner \_\_\_\_\_

Year of Auto \_\_\_\_\_ Make \_\_\_\_\_ License Plate No. \_\_\_\_\_

Registration Expires \_\_\_\_\_ Seating Capacity \_\_\_\_\_

**INSURANCE INFORMATION**

Insurance Company \_\_\_\_\_

Policy Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Liability Limits of Policy \_\_\_\_\_ Telephone Number \_\_\_\_\_

**DRIVER STATEMENT**

I certify that I have not been convicted of reckless driving or driving under the influence of drugs or alcohol within the past five years and that the information given above is true and correct. I understand that if an accident occurs, my insurance coverage shall bear primary responsibility for any losses or claims for damages.

Name \_\_\_\_\_ Date \_\_\_\_\_  
Signature of Driver

OVER

# SCHOOL DRIVER CERTIFICATION FORM

## DRIVER INSTRUCTIONS

When using your vehicle to transport students on field trips or other school activity trips, please:

1. Be sure that you have registered with the district for such purposes and have a valid driver's license and current liability insurance of at least \$100,000.00 per occurrence.
2. Check the safety of your vehicle: tires, brakes, lights, horn, suspension, etc.
3. Carry only the number of passengers for which your vehicle was designed. If you have a truck or pickup, carry only as many as can safely sit in the passenger compartment.
4. Require each passenger to use a safety belt.

In case of emergency, keep all the children together and call \_\_\_\_\_